

## UWASCA Committee Meeting Agenda 14/05

07:10 14/05/2026

### Past Action Items

Chrome:

- Chrome reach out to tenancy for a new locker (done)
- Chrome Do up a document to convince them to give us a bigger room (no document but many paragraphs in the form)
- Fix email settings on computer (done)
- Finish banking processes (done)
- Pay for Feast (done)

Rilyn:

- Rilyn Reach out to SOC Treasurer to get Treasurer Training done (no Treasurer Training yet.)
- Finalise budget for Newcomers
  - spent \$612.12 and made \$655 for a profit of \$42.88
  - We made money!!
- Action Rilyn to add the college into kingdom money. And find out how to pay kingdom levy.
- Apply for after hours access (done)

Phylicia:

- Phylicia make a google forms to buy stuff where committee can vote (in progress)
- Plan T-tunic workshop after hat making (gonna be post raids cause no time)
- Do announcement to message Tech about heraldry questions (done)
- College announcement to ask for fighters for Guilford Medieval Fair (done)

Zosia:

- Send over forms for after hours access to Thorfinn (is free anytime)

Isabelle:

- Isabelle message Dame Edith on messenger for list of gouache supplies (done)
- Isabelle draft up advertising post for Raids for college announcements and posting on Insta (done)

Thorfinn:

- fill in the Whenisgood (any time is good)
- Apply for after hours access (done)
- Write up policies for loans to present at a meeting for motioning (done)
- Label clubroom inventory (getting through that)
- Nudge Sam to bring in Sir Snorri's thumbdrive (done)

Jacqueline:

- Screenshot poll results and post to #official-committee-polls (done)

All committee:

- Send 1 option for second lunch during Raids in discord by Sunday night (3/5). Hard deadline next Thursday night (7/5)
- Book for Raids (29th of May to 1st of June)

## **Upcoming Events**

Raids

- Please book for raids if you are going (book for raids!!! Me!!!)
- Organising college lunches
  - Chrome to message leonie to ask for numbers for college lunches
- Food ideas
  - Wraps
  - Corned beef
  - Quinoa salad
  - Stew
  - Fried rice
- Vegetarian options
  - Soup (beans stew)
  - Potato soup/curry
- We shall stick with stew
- Warm food good for winter and very popular w populace. Demands of the people and all that
- Also we already have the budgeting for stew
- Bean and potato stew decided for the veg option.
- Bread and butter to go w stew
- Phylcia offer place for focaccia
- Rilyn volunteer to do the Pork and Apple Stew (cooking and shopping)
- Chrome happy to assist w vegetarian cooking
- Isabelle offers to do vegetarian stew
- Chrome shop sausage sizzle
- Isabelle research vegetarian stew and send recipe to committee

Raids schedule Lunch prep at 11am onwards, Lunch serve 12-12:30

- Make it known if ur doing other stuff so we have numbers
- Rilyn self nominate as kitchen head
- Set up a committee meeting after opening court (Subcom meeting, address availabilities)
- Exam interference. Let it be known

### **Past Events**

None to discuss

### **General Business**

Getting a UWASCA bank account

- It is now open, and awaiting filling with money
- We should decide on max and min guide amounts in the bank account (probably will have to add to current policies)
- Phylicia to transfer Newcomers funds to the new bank account

Minimum \$300 we fill it up, above \$1000 empty it.

Will be the Treasurer responsibility to top up bank account from other funds

Will transfer to guild bank account when amounts above \$1000

Phylicia to transfer Newcomers funds to bank account (\$575)

Send Handover for Newcomers to Neville

Action Rilyn to write up bank amendments

Semester 1 Grants

Due June 13

Rilyn needs to do Treasurer training

Grants will be used for first aid kit and boffer

Illumination supplies for Dame Edith

Isabelle sending it over the list. (Action)

Action Chrome to order items online (from Adelaide)

Buying prizes in advance (in progress, will resume after exams)

Arts and sciences lessons/yaps

Marx has commented that earlier Arts and Science is interfering w rapier. We are working on changing the time for Sem 2.

Do Arts and Sciences on a Friday Night.

Suggestion of doing it on Wednesday instead cause less of an overlap between heavy fighters and Arts and Science people.

Overall decision: Keep arts and sciences at usual time but have workshops (i.e. inviting members of the barony to teach) shifted to an earlier timeslot (5pm on Wednesday).

After hours Access (done)

ERF (as of 12/05 still waiting on the results)

Action Chrome to follow up on ERF (Monday 24th)

Clubroom inspections

Book room inspection. (action chrome) nvm they have closed.

Last time Rilyn had a room inspection nobody showed up.

- "There is a lot of stuff"
- Check if everything is functional
- Vacuum clubroom
- Sweep up leaves that get tracked in

Rapier swords need to be re-tipped. Thorfinn gonna retip them soon.

Next announcement: warn about tips (action Phylcia)

Tech has returned a sewing machine w no record of past borrowing

Go through loansheet after meeting.

Everyone needs access to the new loan sheet. (action chrome)

Action Phylcia to do general Raids announcement. With a standard packing list and also call for loans. Also reminder to book! (Post reminder on Sunday)

Meeting closed 7:53pm

### **Next Meeting Scheduling**

Next meeting at 7:10pm Thursday May 28th, during dinner, at Ezone

## **Action Items:**

### Chrome

- Chrome to message leonie to ask for numbers for college lunches
- Action Chrome to order illumination supplies online (from Adelaide)
- Action Chrome to follow up on ERF (Monday 24th)
- Action Chrome to give everyone access to new loansheet

### Rilyn

- Action Rilyn to add the college into kingdom money. And find out how to pay kingdom levy.
- Send Handover for Newcomers to Neville
- Action Rilyn to write up bank amendments
- Treasurer training

### Isabelle

- Isabelle research vegetarian stew and send recipe to committee
- Isabelle send over the list of illumination supplies

### Phylicia

- Phylcia make a google forms to buy stuff where committee can vote (in progress)
- Plan T-tunic workshop after hat making (gonna be post raids cause no time)
- Phylcia to transfer Newcomers funds to bank account (\$575)
- Action Phylcia to do general Raids announcement. With a standard packing list and also call for loans.
- Action Phylcia to do reminder for Raids booking closing on Sunday

### Thorfinn

- Continue labelling clubroom inventory

### Jacqueline

- Upload minutes to website
- Send poll screenshots to discord