

UWASCA Committee Meeting 30-04

07:00 30/04/2026

Attendance: Chrome, Zosia, Rilyn, Phylcia, Isabelle, Thorfinn

Apologies: Jacqueline

Absent: Jack

Meeting open: 7:33pm

Past Action Items

- Action: Zosia doing up schedule of burners and stoves (done)
- Action: Zosia email Guild with exec info and IDs (Chrome done)
- Action: Phylcia do another post day of booking ending 5th April (done)
- Action: Phylcia do a spreadsheet for what food everyone is making (Zosia done)
- Action: Phylcia talk to Kilic on more leathering (leather fur hat workshop) (done)
- Action: Phylcia get Full name & details of Chrome and Rilyn and put it into minutes and do a redacted version of minutes (done)
- Action: Phylcia make a google forms to buy stuff where committee can vote (reaction)
- Action: Phylcia Fill in Whenisgood (done)
- Action: Rilyn Send Chrome report (done)
- Action: Rilyn Collect coordinated stuff for Newcomers from barony (done)
- Action: Rilyn Redo budget based on numbers after bookings closed (done)
- Action: Rilyn Do a poll w committee to approve new budget (done)
- Action: Rilyn Reach out to SOC Treasurer to get Treasurer Training done (no Treasurer Training yet. Reactioning)
- Action: Rilyn Ask Guild about third key (done)
- Action: Chrome reach out to tenancy for a new locker (reaction)
- Action: Chrome Do up a document to convince them to give us a bigger room (in Progress)
- Action: Chrome Email SOC President about ERF issues (done)
 - o Action: Isabelle Grab list of Illumination supplies to buy from club room (reaction to message Dame Edith)
 - Jacqueline
 - o Action: Screenshot poll results and post to #official-committee-polls (done)
 - Thorfinn
 - o Action: fill in the Whenisgood (reaction)
 - Action committee to book if coming for Feast (done)

Upcoming Events

Raids

- 29th of May to 1st of June: this is the weekend of the first week of exams for most of us
- We have been asked to do college lunches
- Every committee member sends 1!!! Option for second lunch by Sunday night. Hard deadline next Thursday night.
- Advertise Raids within the college
- T-tunic workshop after hat making (action Me!!)
- Isabelle draft up advertising post. (also on Insta)

Past Events

Newcomer's Feast

- Went really well!
- Especially high compliments for the food (some even saying they weren't expecting it to be so good and we should've done less haha)
- Handover goes to Neville
- Rilyn still waiting for some missing payments before finalising budget for Newcomers
- Will include repayments for Feast purchases
- Checking with Lynnea for payments
- Chrome to pay for feast
- Direct transfer to college bank account??? Or transfer direct to those who paid for food/bookings. Bank account still not fully functioning
- Chrome get email fixed!!!
- Action to finalise bank processes.

General Business

Getting a UWASCA bank account

- We have done it!
- Waiting on it to finalise before we can use it

Semester 1 Special Progress Grants

- How is this going (Rilyn)

- We don't have?? A purpose for applying for them rn.
- First Aid courses to be put in Semester 1 Grants not SPGs.

Illumination supplies

- How is this going (discussed above)

Buying prizes in advance

- How is this going (discussed above)

Arts and sciences lessons/yaps

- Tech did the first one, how did this go?
- Went good. Many yaps. Seems to be a timing issue for when to do heraldry.
- Those with questions about heraldry did not show up to heraldry talk.
- Could have collegians message Tech directly to ask about heraldry stuff.
- Could do an announcement about that
- Can revisit heraldry lessons again after Raids to introduce people that the collegians may have met.

After hours Access

- Thornfinn working on getting it (Action)
- Rilyn also in progress of doing
- Zosia sending over form

Schedule for meetings - when is good

- In person meetings preferred.
- 7:10
- Add meeting times to announcements

ERF

- Has gone through

Guilford Medieval Fair

- Barony event
- Fighter call (need rapier and heavy fighters)
- Need extra hands
- College announcement to ask for fighters (Action Phylcia)

Written policies for inventories

- Write up a procedure for loans
 - Needs to motion it and bring it into meeting to be discussed (Action!)
- Thorfinn has authority to label the inventory in the clubroom

Sir Snorri's thumbdrive

- Fencing manuals/ SCA beekeeping
- Action Thorfinn to nudge Sam to bring in the thumbdrive

Quiznight

- Should we continue doing quiznight
 - We are a bit more distant from the cam hall clubs
 - Quiz Night not as helpful to us.
- Thorfinn would like to be dark mittee.
- Isabelle/Phylcia ok with light mittee.

Raids meeting:

- Who is going to raids: Chrome, Phylcia, Rilyn, Isabelle, Thorfinn
- Committee to book for raids
- Two subcoms: Admin and Kitchen
- **Full meeting for Raids on 14 May 7:10pm**

Meeting end: 8:07pm

Next Meeting Scheduling

Next meeting at 7:10pm Thursday 14 May (For Raids) can bring in dinner
Another meeting: May 28th 7:10pm at Ezone

Action Items:

Chrome:

- Chrome reach out to tenancy for a new locker
- Chrome Do up a document to convince them to give us a bigger room (in Progress)
- Fix email settings on computer
- Finish banking processes
- Pay for Feast

Rilyn:

- Rilyn Reach out to SOC Treasurer to get Treasurer Training done (no Treasurer Training yet.
- Finalise budget for Newcomers
- Apply for after hours access

Phylcia:

- Phylcia make a google forms to buy stuff where committee can vote
- Plan T-tunic workshop after hat making
- Do announcement to message Tech about heraldry questions
- College announcement to ask for fighters for Guilford Medieval Fair

Zosia:

- Send over forms for after hours access to Thorfinn

Isabelle:

- Isabelle message Dame Edith on messenger for list of gouache supplies
- Isabelle draft up advertising post for Raids for college announcements and posting on Insta

Thorfinn:

- fill in the Whenisgood
- Apply for after hours access
- Write up policies for loans to present at a meeting to be motioned
- Label clubroom inventory
- Nudge Sam to bring in Sir Snorri's thumbdrive

Jacqueline:

- Screenshot poll results and post to #official-committee-polls

All committee:

- Send 1 option for second lunch in discord by Sunday night (3/5). Hard deadline next Thursday night.
- Book for Raids (29th of May to 1st of June)