

UWASCA COMMITTEE MEETING

8/5/25

Meeting Scheduled: 8/5/25 8:02 pm

Meeting Opened: 8/5/25 pm

Attendance:

- Rilyn
- Zosia
- Phoenix
- Patrick
- Phylcia
- Chrome
- Mark
- Rhett
- Taylah

Apologies:

-

Absentees:

Past Action Items

- Action: Everyone to vote on a charity for charity vigil
 - complete
- Action: Everyone to review and approve Western Raids booking form (in general chat)
 - Complete - has been sent out, 17 bookings as of current
- Action: Execs to book for SL(u)T training
 - Complete, Rilyn and Zosia both booked for it
- Action: Rilyn to plan heavy lesson for Festival week
 - Complete - went well!
- Action: Nyx to file ERF paperwork by By Next Thursday
 - Complete - ERF's have gone through
- Action: Taylah to make a discord post for Martial Schola - event details are on the facebooks
 - complete
- Action: Patrick to bug tenancy for a wallbox quote
 - Has discussed with tenancy

- Action: Tech to research first aid kit prices and options - by Monday
 - Action: Nyx to go buy first aid kit and other stuff
- Action: Tech to prepare a heralding script for College Challenge handover
 - Complete, is on the drive
- Action: Rhett to update the website with new officers and contacts
 - In progress
 - Zosia will go over with Rhett after meeting
- Action: Zeb to plan rapier lesson for Festival week
 - complete
- Action: Zeb to forward website query for resources page to Zosia
 - Complete, awaiting response

UWASCA Committee Meeting Agenda

Upcoming Events

Charity Vigil:

- Is tomorrow!
- Will be borrowing some of the college's equipment: will be using some of the leather, sewing kit and wood glue, embroidery thread etc.
- Motion to buy more wood glue
 - Seconded by Phylicia
 - Approved
- Moneybox is not needed for the event, will use cash bag
- Expected Profit - Bingo dice bag
 - Projected profit needs to outweigh the purchase of the items
 - Book binding \$5, can pay extra couple of dollars for paper lining
 - Leather pouches \$7
 - If we spent \$20 on dice we should break even
 - Numbers bingo - different to format of uncharity
 - People can buy sheets in advance and attend a bingo session so aiming for 10 people participating, would need more to justify buying 2 sets of dice
 - Aim for \$10 or under for dice set, only 2 sets

Western Raids: Two weeks until raids! (not actually but that's what it (should maybe) feel like)

- Lunches
 - First day stew
 - Second day sausages, we will be kicked out of the kitchen because feast preparations, so we will be outside using the grill
 - Nyx has tested the Recipe from Roobi - need volunteers
 - Still waiting on recipes from Bella
 - Action: Rilyn to bug Bella for the apple and pork stew recipe
 - Kitchen hands
 - Look at Raids schedule relative to other events you want to do
 - Alas College Lunch may take priority
 - Need food safety cert supervision (see link in discord)
 - Time slots for kitchen: before (making food), during (serving food), after (cleanup)
 - Assigned roles:
 - Admin head (Nyx our gold goblin): to check off people's names and accept payments, manage cash float on the day or IOUs
 - Kitchen head (Rilyn): to manage the kitchen, make a specific plan for organizing food prep
 - Should also assign a deputy kitchen head
 - Need to go on both days
 - Action: Rilyn to get food safety cert
 - Deputy Kitchen Head (Rhett)
 - Shopping: plan who is buying what, how much (based on budget)
 - Whoever does this - get receipts for reimbursement
 - Rilyn will be available to cook and get ingredients
 - Nyx will get budget done once bookings close
 - Action: Taylah to do another push for college lunches booking
 - Planning pre-making stews - need volunteers
 - Nyx has a giant pot to cook food in if needed
 - Rilyn can make some stew, would want 3 additional helpers

- Choose one person's house and then cook, potentially at Chrome or Rilyn's house will have to check
- Pork and Apple stew, Chickpea stew
- Going to raids
 - Figure out *who is going*
 - Action: Rilyn to set up a schedule for Western Raids
 - Camping arrangements
 - Check tents
 - Action: Rilyn to make a form for renting tents, feasting kit and garb
 - Borrowing equipment (fighting kit, garb, feasting kit, etc.) we have many bowls
 - Should action for check-ins closer to the date (2 weeks, 1 week before) to ensure everyone has/has organized to get what they need for Raids
- Plan briefing for a regular time to ensure max people know what's going on
 - Usually highest attendance at rapier training - gather at the beginning?

Past Events

Rowany Festival:

- Received money from fighter auctions
 - \$225 from martyr auction
 - Will need to declare to guild
 - Rilyn has sent the QR code for money declarations to Nyx
 - Action: Nyx to declare money from Rowany Festival
- Shenanigans letter from Rúna huzzah!

Martial Schola:

- No. collegian attendees: 4
- Learned some really useful things that we can apply in college training

General Business

Funding allocation:

- Received a lot of funding recently

- We should do something with that - like actually
- See about getting the club bank account sorted out
 - Rilyn talked to Soc treasurer, needs to email kelvin
- Declaring external funding to Guild - Festival, College Challenge

Uploading minutes to the website - Webministry

- Potentially also make handovers publicly accessible? - would need a system outside the private committee drive
- From now on should upload reports (meeting minutes, quarterly reports, handovers, event reports) directly onto website to make it publicly accessible aside from confidential meetings

ICONS

- You guys should know about this
- Group chat/server with other Cam Hall clubs to organize inter-club events
- Recently made a more official organization to implement policies regarding membership, function, etc.
- Executives will be invited to join
- One returning officer will be allowed - Zeb is current RO, invited to continue this, can accept it as he wishes

UWASCA server ownership

- Should still be owned by Zeb
- Action: Rilyn to poke people to figure out who owns the uwasca server
- We need control of our server

Instagram announcements

- There has been a request for additional weekly announcements via the Instagram
- Thoughts from Rilyn
 - I think this has its merits, but would also require dedication to the additional weekly post - likely a shorter variation of the standard announcements to be posted on the story
 - Posting on story may need to be repeated (e.g., Tue, Wed, Thu) due to 24h limit, or scheduled (e.g., posted Tuesday afternoon so it lasts until Wednesday afternoon)

- Might be worth putting our standard schedule in the profile bio for reference, with special events (workshops, meetings, etc.) posted on the story as they arise
- This proposal would basically completely elevate the use-function of the Instagram account as a platform for communication and outreach - would require regular posting and keeping up to date, as with the speed of the app (Tech, I know you are particularly invested in this so I open this to you as an ongoing project; any other folks interested?)
 - Have scheduled highlights and story updates
 - Need to take more photos at events
 - Reels
- As it is a photo-based app, we would need to get better about taking photos and/or communicating with baronial photo-takers to get pics

Moneybox

- Do not write on the bags, guild will not accept them otherwise
- Tech will try to clean these for Nyx

Club Carnival

- Likely not going to join
- 12-2 on reid lawn, next tuesday, most of committee unavailable

Polls

- Do them, we need everyone to vote for them

Arts and Sciences:

- Phylicia will continue bringing the sewing machine to A&S

Action Items

- Action: Rilyn to set up a schedule for Western Raids
- Action: Rilyn to get food safety cert
- Action: Rilyn to make a form for renting tents, feasting kit and garb
- Action: Rilyn to bug Bella for the apple and pork stew recipe
- Action: Rilyn to poke people to figure out who owns the uwasca server
- Action: Taylah to do another push for college lunches booking
- Action: Taylah to upload previous meeting minutes to discord
- Action: Nyx to declare money from Rowany Festival

- Action: Nyx to go buy first aid kit and other stuff

Next Meeting Scheduling

Proposed date and time: regularly on the second (ish) Thursday of each month during A&S, next meeting on June 5th - first Thursday of month and during exam period, but important for post-Raids discussion

Meeting Closed - 8:51 pm