

UWASCA COMMITTEE MEETING #12

5/10/24

Meeting Scheduled: 5/10/24 6:00pm

Meeting Opened: 5/10/24 6:06pm

Attendance:

- Zeb
- Taylah
- Nyx
- Tech
- Zosia
- Charlotte
- Patrick

Apologies:

- Rilyn

Absentees:

Past Action Items:

- Action: Patrick to upload membership list to guild website to give emp access
 - complete
- Action: Zeb will pass golden thimble handover documents to Gwyn
 - In progress
 - re-action
- Action: Zeb to complete an event report for golden thimble which will be sent to the seneschal
 - complete
- Action: Zosia to make announcement for pridefest 22/9
 - complete
- Action: Taylah to include pridefest in regular announcements
 - complete

Agenda

Social Media

- Make an official account, username and password in a google doc for committee to access
 - Permission required to post on the account
- Action: Tech to draft a social media account
 - Rules about how the account will operate and background about username and emails
- Joint role with webmaster, herald and fresher rep

Webmaster

- The role could be merged into the secretary
 - Work alongside the herald
- Main job of westminster is to upload the minutes to the website
- Action: patrick to brainstorm ideas about webmaster role
 - Create a google doc for committee to access and add ideas
 - Look into potential constitutional changes

Tenancy and Test and Tag

- Required to have an executive at the tenancy meeting
- Only thing that needs to be checked is the sewing machine and overlocker
- Patrick to go to the tenancy meeting - Tuesday 8th October
- Action: Taylah to check the clubroom for any other electric parts

Pride

- Mostly successful
- Zosia has written a handover document

General Business

- Action: Zeb to upload the new constitution to the google drive
- Action: Taylah to email guild/upload the new constitution to uwasca website + guild

Action Items

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- Action: patrick to brainstorm ideas about webmaster role
 - Create a google doc for committee to access and add ideas
 - Look into potential constitutional changes
- Action: Taylah to check the clubroom for any other electric parts
- Action: Taylah to email guild/upload the new constitution to uwasca website + guild
- Action: Zeb will pass golden thimble handover documents to Gwyn
- Action: Zeb to upload the new constitution to the google drive

Meeting Closed - 6:24pm